

Record of Shipment and Receipt of Donated Food

Date:	Transport Driver (Print Name):						
Donor Facility:	Person-in-Charge:						
Address:	Phone:	FAX:					
Food Distribution Organization (FDO):	Person-in-Charge:						
Address:	Phone:	FAX:					
Donors Data:	Print name of shipment overseer:						
Food Item	Condition before transport	Comments	Temp. Departure	at	Time Departure	of	FDO Receiving Facility:
							Print name of person overseeing receiving
							Condition receipt
							Temp arrival
							at
							Time at arrival
							Comments